

IN THE CIRCUIT COURT IN AND FOR SANTA ROSA COUNTY, FLORIDA
FAMILY LAW DIVISION

In re: The Marriage of

_____,
Petitioner/_____,
and
_____,
Respondent/_____.

Case Number 20__ DR 00_____
Division “ ____ ”

CHECKLIST FOR UNCONTESTED DISSOLUTION OF MARRIAGE

The Petitioner/Counter-petitioner states that all documents required for the entry of a Final Judgment of Dissolution of Marriage without a hearing have either been filed with the Clerk of Court or are presented with this checklist. A copy of the Clerk’s docket is attached hereto. The document tag numbers of the required documents are noted in the appropriate column below.

<u>Minimum Documents</u>		Clerk’s Document Tag #	Presented with this Checklist
Petition for Dissolution of Marriage			
Return of Service	OR		
Acceptance/Waiver of Service			
Answer to Petition			
Husband’s Notice of Social Security No.			
Wife’s Notice of Social Security No.			
Husband’s Financial Affidavit			
Wife’s Financial Affidavit			
Husband’s Certificate of Compliance with Mandatory Disclosure Rule 12.285	OR		
Wife’s Certificate of Compliance with Mandatory Disclosure Rule 12.285			
Both Parties’ Agreement to Waive Mandatory Disclosure Rule 12.285			
Marital/Mediated Settlement Agreement			
Proof of Residency			
Special Affidavit for Uncontested Dissolution of Marriage Without a Hearing			
Notice of Filing Special Affidavit			
Proposed Final Judgment (w/copy sent to other party)			

The following documents required <u>ONLY</u> if there is/are minor child(ren)		
Husband's UCCJEA Affidavit		
Wife's UCCJEA Affidavit		
Husband's Certificate of Completion of DCF approved course		
Wife's Certificate of Completion of DCF approved course		
Parenting Plan		
Child Support Guidelines "CSG" (if more than one child, additional CSG's <u>must</u> be filed per F.S. 61.13(1)(a)(1)). Child support to be considered by the Court <u>complies</u> <u>deviates</u> (<i>check one</i>) with the CSG's. If deviates, see below		
Motion to Deviate from CSG's		

CERTIFICATE OF COUNSEL

The undersigned attorney certifies that he/she has reviewed this case, all entries on the above checklist are correct and this case is procedurally proper for the entry of a Final Judgment of Dissolution of Marriage without the necessity of a hearing.

_____, Esquire

CERTIFICATE OF SERVICE

I HEREBY CERTIFY that a copy of the foregoing has been furnished by () e-mail () regular U.S. mail () hand delivery to _____ on this _____ day of _____, 20__.

ATTORNEY'S NAME HERE
Address: _____
City, State, Zip: _____
Telephone Number: _____
E-mail: _____
Florida Bar Number: _____