

**Donald C. Spencer**  
Clerk of the Courts & Comptroller  
Santa Rosa County  
P.O. Box 472  
Milton, Florida 32572-0472

## Press Release

From: Donald C. Spencer, Santa Rosa Clerk of Circuit Court and Comptroller

Date: February 15, 2013

Re: **Want to Travel Abroad; let the Santa Rosa Clerk of Court and Comptroller's Office help. Announcing National Passport Day, Saturday, March 9, 2013**

Donald C. Spencer, Santa Rosa County Clerk of the Circuit Court and Comptroller, announces that the Clerk's office routinely takes applications for passports. However, for this special event we will participate in National Passport day, Saturday, March 9, 2013. Citizens needing to renew or obtain a new passport will be able stop by the Clerk's Administration Office, located at 6495 Caroline Street, Suite B, Milton, FL (850) 983-1981. The office will be open from 8:00am – 1:00pm to conduct passport business only.

Citizens wishing to renew or apply for a new passport should visit the Clerk of the Courts website at [www.santarosaclerk.com](http://www.santarosaclerk.com). Passport requirements will appear under the "Clerk Information" column informing applicants about the process and documents required to obtain a new or renew an existing passport. At this time, the Office of the Clerk cannot accept credit cards to pay for this service. However, the Office will accept personal checks, cashier's checks and money orders for the US Department of State Fee's.

If you have questions concerning the passport process please contact the Clerk's Recording Department at (850) 983-1966.