

DEFENDANT'S REQUEST FORM

CASE NO: \_\_\_\_\_

CHARGES: \_\_\_\_\_

COURT DATE: \_\_\_\_\_

I, \_\_\_\_\_, request the following:

Recall Bench Warrant \_\_\_\_\_ Continue Arraignment \_\_\_\_\_ Set Aside Estreatment \_\_\_\_\_

Continue Civil Traffic Hearing \_\_\_\_\_ Continue Trial \_\_\_\_\_ Other \_\_\_\_\_

The reasons for my request are: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Defendant's Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Under penalty of perjury, I hereby swear that the above information is true to the best of my knowledge and belief. Dated this \_\_\_\_ day of \_\_\_\_\_, 200\_\_.

\_\_\_\_\_  
Defendant's Signature

Request GRANTED \_\_\_\_\_

Request DENIED \_\_\_\_\_ case continued to: \_\_\_\_\_

DATE: \_\_\_\_\_

\_\_\_\_\_  
Judge's Signature

Defendant notified of Court's Decision: \_\_\_\_\_

Date

Clerk

How Notified: ( ) Phone ( ) Mail ( ) Person

NOTE: Resolving problems due to missed court dates and granting requests for continuances are not the responsibility of the Clerk's Office or the Judge's Assistant. These personnel have no authority to cancel bench warrants or give new court dates.

All requests to cancel bench warrants and to obtain new court dates must be in writing and submitted to the clerk. The clerk will forward same to the appropriate judge. The reasons for missing the court date or requesting continuance must be specifically stated in the request. Evidence confirming the reason (such as a letter from a doctor) should be attached.

cc: State Attorney

Defendant