



DONALD C. SPENCER
 CLERK OF THE CIRCUIT COURT & COMPTROLLER
 SANTA ROSA COUNTY, FLORIDA

Clerk of the County Court & Comptroller
 Recorder of Deeds
 Clerk and Accountant of the Board of County Commissioners
 Custodian of County Funds
 County Auditor

6495 Caroline Street
 Milton, Florida 32570
 P O BOX 472
 Milton, Florida 32572
 Telephone: (850) 983-1975
 Fax: (850) 983-1986
 www.santarosaclerk.com

DIRECT DEPOSIT INFORMATION FORM

DATE: _____ CHECK IF NAME CHANGE REQUESTED _____
 NAME: _____ PHONE: _____
 CASE NO.: _____ SS#: _____
 ADDRESS: _____
 CITY: _____ STATE _____ ZIP _____

I have authorized **DONALD C. SPENCER, CLERK OF COURT AND COMPTROLLER**, to automatically deposit my child support/alimony payments at _____

(Bank Name)

(City)

(State)

Bank Transit Number: ____/____/____/____/____/____/____/____/____/____

To the account selected below:

_____ Checking Account Number _____
 _____ Savings Account Number _____

Only one account can be selected, and please **ATTACH A VOIDED CHECK** if you select checking.

I understand that the full amount collected will be deposited. I also authorize the Bank to accept the deposit for my account and to make adjustments to my account that corrects any error relating to the deposit. This authorization will remain in effect until revoked by me in writing or canceled by the Bank, and supersedes any existing instructions concerning my child support direct deposit. I also understand that I have the responsibility for discontinuing the deposits.

I agree that **DONALD C. SPENCER, CLERK OF COURT AND COMPTROLLER**, will have no responsibility for personal checks written against my account, and that my account will be administered in accordance with the rules and regulations of the Bank.

Signature: _____

RETURN AS INSTRUCTED BELOW:

BY MAIL:
 Santa Rosa Clerk of Court
 Attn: Child Support
 PO Box 472
 Milton, FL 32570

IN PERSON:
 Milton Courthouse
 6865 Caroline St
 Milton, FL 32570

BY FAX:
 (850) 626-7849

Child Support • 6865 Caroline St • Milton, FL 32570
 (850) 981-5550 • <http://www.santarosaclerk.com>