

Cover Sheet for Family Court Cases

1. Case Style

IN THE CIRCUIT COURT OF THE FIRST JUDICIAL CIRCUIT, IN AND FOR SANTA ROSA COUNTY, FLORIDA

Petitioner: _____ **Case #:** _____

Judge: _____

and

Respondent: _____

2. Type of Action/Proceeding. Mark the box beside the proceeding you are initiating. If you are simultaneously filing more than one type of proceeding against the same opposing party, such as a modification and an enforcement proceeding, complete a separate cover sheet for each action being filed. **If you are reopening a case, choose one of the three options below it.**

- Initial Action/Petition
- Reopening Case
 - Modification/Supplemental Petition
 - Motion for Civil Contempt/Enforcement
 - Other

3. **Type of Case. If the case fits more than one type of case, select the most definitive.**

- Simplified Dissolution of Marriage
- Dissolution of Marriage
- Domestic Violence
- Dating Violence
- Repeat Violence
- Sexual Violence
- Support IV-D (Department of Revenue, Child Support Enforcement)
- Support Non-IV-D (**not** Department of Revenue, Child Support Enforcement)
- UIFSA IV-D (Department of Revenue, Child Support Enforcement)
- UIFSA Non-IV-D (**not** Department of Revenue, Child Support Enforcement)
- Other Family Court
- Adoption Arising Out of Chapter 63
- Name Change
- Paternity/Disestablishment of Paternity
- Juvenile Delinquency
- Petition for Dependency

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- Shelter Petition
- Termination of Parental Rights Arising Out of Chapter 39
- Adoption Arising Out of Chapter 39
- CINS/FINS

4. Rule of Judicial Administration 2.545(d) requires that a Notice of Related Cases Form, Family Law Form 12.900(h), be filed with the initial pleading/petition by the filing attorney or self-represented litigant in order to notify the court of related cases. Is Form 12.900(h) being represented litigant in order to notify the court of related cases. Is Form 12.900(h) being filed with this Cover Sheet for Family Court Cases and initial pleading/petition?

- No, to the best of my knowledge, no related cases exist.
- Yes, all related cases are listed on Family Law Form 12.900(h).

ATTORNEY OR PARTY SIGNATURE

I CERTIFY that the information I have provided in this cover sheet is accurate to the best of my knowledge and belief.

Signature: _____

Attorney or party

Fla. Bar #: _____

(Bar # if attorney)

(Type or print name)

Date: _____

IF A NONLAWYER HELPED YOU FILL OUT THIS FORM, HE/SHE MUST FILL IN THE BLANKS BELOW: [fill in all blanks]

I, *{full legal name and trade name of nonlawyer}* _____, a nonlawyer,

whose address is *{street}* _____, *{city}* _____

{state} _____, *{phone}* , helped *{name}* _____

who is the *{choose one only}* petitioner or respondent, fill out this form.