

Instructions for Motion for Rehearing

When should this form be used?

You may use this form if you are a party to an Injunction case to ask the court to rehear a motion or petition that has already been heard and ruled upon. You should state the essential facts about why you think the motion or petition should be reheard.

This form should be typed or printed in ink. After completing this form, you should sign the form before a notary public or the clerk of the circuit court. You should then file the original with such clerk as determined by the chief judge of this circuit court to be the recipient of motions.

What should I do next?

For your motion to proceed, it must have been filed according to Rule 1.53 of the Rules of Civil Procedure. Please note that the failure to file your motion within the specified time period (15 days) can result in your motion being denied.

For timely filed motions, a hearing will need to be set. The other party must be properly notified of the motion and hearing. You must appear at the hearing on your motion. The judge will enter an order on your motion after this hearing. The clerk will provide you with the necessary copies of any orders.

Where can I look for more information?

Before proceeding, you should read “General Information for Self-Represented Litigants” found at the beginning of these forms. The works that are in “**bold underline**” are defined in that section. The clerk of the circuit court of family law intake staff will help you complete any necessary forms or motions and will answer any questions that you may have.

Special note...

If your address has changed or you do not have a valid mailing address on file, please complete a “Notice of Change of Mailing Address or Designation E-Mail Address [Form 2.603]”. The clerk of the circuit court can provide you with this form.